

Appendix C: Research Proposal Instructions

To be completed for all research proposals

Please mail the research proposal and the Data Distribution Agreement form to the following address:

*LEADS Committee
Attn: Gregg Margolis
P.O. Box 29233
Columbus, Ohio 43229*

Research proposals must contain the sections listed below. Place the pages in the following order and number the pages consecutively, beginning with the title page.

1. Title of Study
2. Authorship Information
3. Research Abstract
 - a. Objective
 - b. Methods
 - c. Discussion
 - d. References
4. Consent

A brief description of each section of research proposal abstract is included below.

Title: The title should be brief, specific, and clear while stimulating interest. The title should not contain abbreviations.

Authorship Information: List the full names of all authors, degrees, and institutional affiliations. If a large research or investigative group is submitting the proposal, the use of a collective study group name is encouraged.

Abstract: The abstract must consist of the following four sections

Objective: Include a clear statement of the study purpose and/or the hypothesis. Any information, such as past work or controversy, that may add credibility to the need for the study should be included here.

Methods: Include the following elements if relevant: study design, population, observations or key outcome measures, analytical methods, and any other relevant methodology.

Discussion: Include a statement about how the study objective will enhance an understanding of the issue under investigation. Brief justification and interpretive statements should be included here.

References: List references in consecutive numerical order.

Consent: Studies including human subject investigations must state the format of the informed consent and the risks involved of the study subjects.