

Policy Name	<b>Monitoring Psychomotor Examination Administration</b>
Policy Number	62.09
Approval Required By	Board of Directors
Version Number	01
Version Effective Date	TBD

### Intent

Define the requirements for monitoring the administration of the National Registry's psychomotor examinations.

### Scope

The policy covers the requirements for the psychomotor examinations.

### Definitions

Not applicable

### Policy

The National Registry monitors the administration of the psychomotor examinations to ensure compliance with policies and procedures for secure and standardized examination administration.

The Standards & Examinations Committee reviews, at least annually, reports of psychomotor examination administrations to include a summary of the number of examinations administered, accommodations provided, irregularities, complaints, candidate feedback, and results of the internal review of test sites.

### Rationale

National Registry certification examinations are administered in a secure and standardized manner. The National Registry monitors examination sites to ensure compliance with policies and procedures for secure and standardized examination administration.

### Related Policies and Procedures

62.01 Examination Administration: General Requirements and Security

62.05 Examination Administration and Site Requirements: Psychomotor

62.07 Examination Administration Personnel: Psychomotor

### References

NCCA Standards for the Accreditation of Certification Programs

ISO 17024:2012 General requirements for bodies operating certification of persons

<b>Document History</b>			
Version #	Approval date	Effective date	Revision Summary
01	TBD	TBD	Policy created and approved