

Policy Name	<b>Reconsideration of Adverse Examination Related Decisions</b>
Policy Number	63.05
Approval Required By	Board of Directors
Version Number	01
Version Effective Date	TBD

### Intent

Provide a process for candidates that fail either the cognitive and/or psychomotor examination to request reconsideration based on National Registry failure to follow test administration policies.

### Scope

Applies to candidates that fail the cognitive and/or psychomotor examination and follow established procedures to request reconsideration.

### Definitions

Not applicable

### Policy

Requests from failing candidates are processed in a constructive, impartial, and timely manner. Requests for reconsideration will be investigated as needed, documented, and tracked.

Requesting reconsideration will not result in any discriminatory actions against the candidate.

### Rationale

Candidates are provided with a process for requesting reconsideration if National Registry examination administration policies are not followed to an extent that adversely effects candidate performance.

### Related Policies and Procedures

63.05.01 Reconsideration Request Processing: Cognitive Examination

63.05.02 Reconsideration Request Processing: Psychomotor Examination

### References

NCCA Standards for the Accreditation of Certification Programs

ISO 17024:2012 General requirements for bodies operating certification of persons

Document History			
Version #	Approval date	Effective date	Revision Summary
01	x.xx.xxxx	x.xx.xxxx	Policy created and approved